



STATE OF CONNECTICUT
STATE DEPARTMENT OF EDUCATION



Connecticut State Advisory Council for Special Education

Executive Committee

Thursday, January 30, 2020

******* 9:00 a.m. to 10:00 a.m. *******

450 Columbus Boulevard
Conference Room 6A North
Hartford, CT 06103

(Conference Call Information included in Meeting Invitation)

MINUTES

Committee Members Present: Bryan Klimkiewicz (non-voting), Jolie Medina (non-voting) and John Flanders

Conference Call: Tom Cosker, Jennifer Lussier and Margaret Walsh

- I. **Call to Order:** Tom Cosker called the meeting to order at 9:02 a.m.
- II. **Public Comment:** N/A
- III. **Annual Report Review:**

The Committee reviewed the draft annual report. Each member of the Committee volunteered to include information to add to the report. Suggestions made in the structure and format of the report to most clearly communicate the Council's role, functions, and recommendations. The Committee will present a final draft to the Bureau of Special Education by February 5, 2020, to prepare for submission before February 15.

- IV. **Membership/Nominating Committee 2020 responsibilities:**

The Nominating Committee will meet before the March 18, 2020 Full Council in order to prepare a slate of officers for the 2020-2021 term.

The Membership Committee will construct a letter to send to the Chairs and the ranking members of the legislators informing them of the current General Assembly vacancies on the Council.

- V. **Outstanding items from the 1/8/20 Full Council meeting:**

The Committee reviewed the draft State Advisory Council for Special Education Code of Ethics. After some discussion, John Flanders made a motion to adopt the Code of Ethics as written.

Jennifer Lussier seconded the motion and the motion passed unanimously. The Committee recommended that the Code of Ethics be shared with the Full Council during the March 18 meeting.

VI. Plan Agenda for 3/18/20 Full Council meeting:

The Committee planned activities for the March 18, 2020 Full Council meeting based upon the functions of the Council. Suggestions made in the area of new business. Revisions made to the agenda. The full day meeting will include Old Business, New Business (presentations on the State IDEA Grant application, The State Systemic Improvement Plan, Advisory Council priority areas, and Bureau of Special Education updates.

VII. Adjourn: Tom Cosker adjourned the meeting at 10:10 a.m.