

STATE ADVISORY COUNCIL ON SPECIAL EDUCATION (SAC)

Special Meeting

January 19, 2011

2:30 PM – 5:00 PM

State Office Building, Room 307A
165 Capitol Avenue
Hartford, CT 06106

AGENDA

- | | |
|---|----------------------|
| I. Call to Order (2:30pm) | A.L. Thompson |
| II. Election of Officers (2:40pm) | A.L. Thompson |
| A. Chair | |
| B. Vice-Chair | |
| III. Member Orientation and Expectations (2:45pm) | SAC Chair |
| A. SAC By-Laws Overview | |
| 1. SAC Purpose: Functional Advisory Areas | |
| 2. Membership: Appointments and Vacancies | |
| 3. Officers | |
| 4. Committees: Executive, Legislative, Nominating, Membership, Ad-Hoc | |
| 5. Meeting Attendance and Quorum | |
| B. SAC Operating Guidelines and Procedures Overview (3:00pm) | SAC Chair |
| 1. SAC and Bureau of Special Education (page 4) | |
| 2. Meeting Protocols/Guidelines (pages 5-11) | |
| (a) Notice of Regular and Special Meetings | |
| (b) Annual Calendar of SAC and SAC Committee meetings | |
| (c) Preparing and Posting Agendas and Minutes | |
| (d) Ground Rules for SAC Meetings | |
| (e) Voting by Consensus and Record of Votes | |
| (f) Public Participation: | |
| (i) Sign In, Public Comment (2 minutes/person) | |
| (ii) Executive Committee follow-up | |
| (g) Inclement Weather | |
| (h) Other Items at SAC Meetings | |
| (i) Council Member Reimbursement | |
| (j) Communication Procedures | |
| (k) Representing a Constituent Group | |
| (l) Planning Retreat and Annual Report | |

**IV. Consideration of Minutes of December 14, 2010,
SAC Special Meeting (4:00PM)**

SAC Chair

V. Action Items (4:10PM)

SAC Chair

A. Appointment and Charge of Committee Chairs and Members

1. Executive Committee
2. Legislative Committee
3. Nominating Committee
4. Membership Committee
5. Other Organization Appointments
6. Bureau of Special Education State Performance Plan
Stakeholder Group Appointments
7. Committee Meeting Schedule and Freedom of Information Requirements

B. SAC Regular Meeting Dates: February 2011 - January 2012

VI. Report of the Chair (4:30PM)

- A. *2009-10 SAC Annual Report* and CSDE Response
- B. 2010-11 Priority Items
- C. Committee Reports
- D. Annual Calendar of Activities

VII. Other Items (4:40PM)

SAC Chair

VIII. Public Participation (4:50PM)

IX. Adjournment