



**Connecticut Department of
Energy & Environmental Protection**
Bureau of Water Protection & Land Reuse
Water Planning & Management Division

DEEP USE ONLY

Water Diversion Reporting Transmittal Form

Part I: General Information

1. Permittee Name:			
Mailing Address:			
City/Town:	State:	Zip Code:	
Business Phone:	Ext.		
Contact Person:	Title:		
E-Mail:			
2. Site Address:			
City/Town:	State:	Zip Code:	
3. Permit Number:	Issue Date:		
4. Reporting Year:	List dates for monthly and quarterly reports: From:		to:
5. Identify the documents being transmitted by checking the applicable box(es):			
<input type="checkbox"/> Annual Water Use Reporting Form (Excel) (One for each metered withdrawal)			
<input type="checkbox"/> Meter Calibration Reports	<input type="checkbox"/> Leak Detection Report	<input type="checkbox"/> Notice of Initiation/ Cessation	
<input type="checkbox"/> Water Conservation Summary	<input type="checkbox"/> Violation Report	<input type="checkbox"/> Flow Monitoring Record	
<input type="checkbox"/> Water Audit Report	<input type="checkbox"/> Other (specify):		
Please attach the applicable documents and include the registrant/applicant's name on each document.			

Part II: Certification

<p>"I have personally examined and am familiar with the information submitted in this document and all attachments thereto, and I certify that based on reasonable investigation, including my inquiry of the individuals responsible for obtaining the information, the submitted information is true, accurate and complete to the best of my knowledge and belief. I understand that a false statement in the submitted information may be punishable as a criminal offense, in accordance with section 22a-6 of the General Statutes, pursuant to section 53a-157b of the General Statutes, and in accordance with any other applicable statute."</p>	
<p>_____ Signature of Permittee</p>	<p>_____ Date</p>
<p>_____ Name of Permittee (print or type)</p>	<p>_____ Title (if applicable)</p>

Note: Submit this completed form and applicable reporting documents to:

Director
Water Planning and Management Division
Department of Energy and Environmental Protection
79 Elm Street
Hartford, CT 06106

The completed Annual Water Use Reporting Form (Excel) should additionally be emailed to: DEEP.WaterUseReport@ct.gov